

APPROVED
Cedar Area Fire & Rescue Board
Regular Meeting & Public Hearing
Thursday, September 16, 2021 at 7:00 pm
Cedar Fire Department

Call to Order

Chair Greg Julian called the meeting to order at 7:00 p.m with the Pledge of Allegiance. Present on roll call were Greg Julian, Rick Royston, Ron Schaub and Chris Comeaux. Andy Doornbos, Jeff Friend and Dana Boomer were present as staff. John DePuy was absent.

Discussions/decisions will be for the direction of the Cedar Area Fire & Rescue Board as previously published, per the Open Meetings Act. Potential quorums of township boards will be noted in the minutes.

Citizens Comments – None

Consideration of Agenda – The board briefly discussed the agenda. **Motion by Schaub to approve the agenda as presented, second by Royston. All in favor, motion carried.**

Minutes: Approval of August 24, 2021 General Meeting Open Session Minutes – The board briefly discussed. **Motion by Royston to approve the August 24, 2021 General Meeting Open Session Minutes as presented, second by Schaub. All in favor, motion carried.**

The closed session minutes from August will be approved in October.

Correspondence Received – None

Financials –

Boomer had previously provided a handout to the board which detailed the financial statements for August. The beginning cash balance in the operating fund as of August 1 was \$251,378.20 and the ending cash balance as of August 31 was \$111,325.09. Income for the month was \$13,434.63. The vendors' payables were \$20,190.46. The August payrolls were \$19,953.45 on 8/4, \$22,989.74 on 8/18, and \$18,107.16 on 8/31. In addition, capital contributions were transferred from the operating account to the capital account in the amount of \$20,084.28 and a capital repayment was made in the amount of \$10,000.

The board briefly discussed the vendors payable and payroll. The updated unpaid bills detailed list was presented, and briefly discussed.

Royston moved to accept the August vendors payable as presented, Comeaux seconded. All in favor, motion carried.

The board discussed the possibility of paying some bills automatically electronically. The board requested that staff put together a draft policy for the electronic payment of some bills.

Royston moved to accept the August payrolls as presented, Schaub seconded. All in favor, motion carried.

Schaub moved to accept the August financial statements as presented, Comeaux seconded. All in favor, motion carried.

Budget Amendment #1 for the year was presented in the financial statements. These were prompted by the movement of the contingency monies to pay for initial ALS supplies, but also included some other cleanup amendments.

Royston moved that Budget Amendment #1 be approved as presented, Schaub seconded. All in favor, motion carried.

Unfinished Business:

- a. Floor/Drain Work – Doornbos is working to get bids from commercial contractors for the complete project and permitting. No bids or estimates have been received; he has been having a hard time contacting contractors. He has spoken with Spence Brothers, and hopes to have a quote soon.
- b. Union Negotiating Update – Julian and Royston reported that they have a draft version of the contract, and have set up an appointment for the meeting on August 22. Comeaux will attend that meeting in place of Royston. A report will be delivered at the October meeting.
- c. 2022/23 Budget – The budget was forwarded to the townships, along with a letter from Chairman Julian and proposed motions for the approval of the budget and the approval of the departure from the interlocal agreement language. The budget has currently been passed by Solon, Centerville, and Kasson Townships, and considered by Cleveland Township, with approval likely next month.

The board briefly discussed the renewal of the interlocal agreement, which is due in 2025. It was determined that after the budget is passed and the union contract finalized, the board may begin to look at potential changes for renewal of the interlocal agreement.

New Business:

- a. Any New Business – None

Reports:

- a. Fire Chief – The Chief's Report was provided in the meeting packet. Doornbos summarized the main points of his report. The chief and board discussed the report.
- b. Department Staff – The board thanked Jeff Friend for his major work on the Bennett Bill transition.
- c. Chairman – Julian provided a brief update on the exploration of a new station by Kasson and Cleveland Townships.

Citizens Comments – None

Board Member & Chair Comments – None

Next Meeting Date – The next regular board meeting is scheduled for Thursday, October 21, 2021 at 7 pm.

With no further business, Royston moved to adjourn the meeting at 7:42 pm, Schaub seconded. All in favor, motion carried.

Respectfully submitted,

Dana Boomer
Recording Secretary